

**Minutes**  
**Moorings Cluster Association**  
**Annual and Special Meeting**  
**Reston Community Center, Lake Anne**  
**24 March 2003**

Attendees: Allen & Pat Lenz, Art Lambert, Bill Berkson, Bob & Barbara Eurich, Carol Matthews, Carolyn Badila, Charles Hilty, Erik Landberg, Frank Best & Amy Thompson, Jack & Laurie Corkey, Karen & Gaylon Swanson, Ron Taylor, Tim Cohn & Sarah Gerould

Meeting was called to order at 8:02 PM by MCA President Tim Cohn, After a motion by Frank Best to approve the minutes of the past meeting and a second, the minutes were approved unanimously.

- I. President's report: Tim Cohn.
  - a. Lights. There has been work on the issue of the Moorings Cluster lights. We will get a rebate from Dominion Virginia Power for past lights out during repairs. There is an issue of the brightness of the new Lakeview Cluster lights. Erik Landberg will be involved in a committee to discuss this with Lakeview.
  - b. Trash. We have the cell phone number of the trash company, and they respond when called for missed pick up. They will not come out if the snow is greater than a certain amount. Question: how much to we need to separate recycling? Tim will ask this. Question: Can we get recycling bins from the trash company? Yes, it is in the contract; Tim will also ask about this.
  - c. Legal. Tim has learned from an RA sponsored meeting that the cluster should have a regular relationship with a law firm. We will start this. He also learned that we need to increase our liability insurance, and this is indicated in the new budget.
  
- II. Report on Signs: Bill Berkson
  - a. The DRB and the Fire Marshal have approved the new information signs at the walking entrances to the cluster, and the two new fire lane signs, indicating that all yellow curbs are fire lanes. The old fire lane signs will come out. These are out to bid, and should come together soon. Question: how high will the fire lane sign be off the ground? After checking the Fire Marshal's letter, it was determined that the 3' wide x 2' high sign will be 7" off the ground.
  - b. We got a bill from Virginia Dominion Power for the repair to the damage of the street light line last spring. Bill sent it on to Anomaly Graphics, who did the damage and agreed at the time to pay it.
  - c. Nothing further has been done on the house numbers. Bill will look into this further. Some made corrections to the cluster list. Bill will correct the list to be passed out to the membership with the minutes.

- III. Grounds: Pat Lenz
- a. The grounds committee will meet shortly on the needs for this spring. The dogwood in the triangle behind the Heron sculpture will need replacing.
  - b. Karen Swanson pointed that the grounds below the tot lot are in serious need of attention, including the willow tree. She will help grounds committee on this.
  - c. Bill noted that the DRB asked the cluster to plant around the posts of the new information signs. The grounds committee will look into this after the signs are installed.

- IV. Treasurer's Report.
- a. Income varies with how many members pay yearly & quarterly.
  - b. In the new budget, mulch and grass care, both done by Cardinal, are put together.
  - c. In the new budget, one lump sum is listed for other ground and tree work.
  - d. We have a new contract with Kolb electric to keep up the lights on Moorings Drive, as indicated in the budget.
  - e. We have increased payment for insurance.
  - f. Snow removal went way over budget because of the unusual snow fall.
  - g. We are adding 1,000 in the line for legal fees, as we now will contract with a firm, and may need to pay for further legal work.
  - h. The board has voted to remove honoraria, as these may increase legal liability of officers.
  - i. The trash payment will remain about the same.

Bill Berkson moved that we adopt the proposed budget. Sarah Gerould seconded. The motion passed unanimously.

- V. New Business
- a. Ron Taylor asked for changes in reserves to be indicated to the membership. Tim said he would include these in the minutes of the meeting.
  - b. Karen Swanson notes that some houses are in unsightly disrepair. Tim said that he will write a letter to the owners and discuss the issue with Lisa Melendez with the DRB & Covenant enforcements at RA.
  - c. Frank Best indicated that we would be better off next winter with an emergency snow plan, so that the guest spaces would be empty, and snow ploughs be able to do a better job. The board will look into this.

- VI. Upon a motion by Frank Best, unanimously accepted, the meeting was adjourned at 9:52 pm – a record of 50 short minutes.

--Bill Berkson, Secretary Pro Tem