

Moorings Cluster Association
Board of Directors Meeting
7 December 2004
Draft

Present: Tim Cohn, Robyn Spence, Laurie Corky, Erik Landberg, Carol Matthews, Pat Lenz, Andrew Nachison, Frank Best

Approval of 7 October 2003 BoD Minutes

Moved to approve minutes with amendment by Erik Landberg. Seconded without objection.

Home Owners Forum

Tim Cohn brought to attention the condition of the street. No snow plow had removed snow, but contract has ended. Tim suggested a need for renewal of existing contract. Tim to contact snow removal company.

Presidents Report

Reported the election of officers at Board of Directors Meeting on October 7th, 2003, which was within 30 days of the annual general meeting.

Tim stated that the street lighting is still in need of attention. Lines were originally damaged by Anomaly Graphics who have attempted once to repair the damage but lights are now not working again. Anomaly Graphics have agreed to pay \$635 towards costs. Dominion Electric will repair the lines. Tim reports that Virginia Power does not respond to his calls.

Contract Renewals

BFI Waste Services will increase charges by \$3.59 to \$14.00 per home
Existing contract expires on August 3, 2004.

Tim suggested researching costs of a contract with American Disposal to compare prices. Erik Landberg agreed to compare prices on behalf of the cluster.

Cardinal Landscaping renewal of contract for \$5071.00

Tim suggested that Grounds Committee give their recommendations for the renewal of proposal. It was suggested to reduce leaf blowing contract but increase street gutter cleaning. Suggest review existing mowing charge.

Committee moved to renew Cardinal Landscaping contract, seconded and approved without objection

Snow Removal Snow removal contract has expired and needs to be renewed.

Tim will call and try to renew contract at a similar rate. Tim to compare rates with other snow removal companies before renewing contract.

Currently bobcat hire costs approximately \$110 per hour.

Committee members expressed concern over the appearance of existing painted curbs and stripes and suggested that cluster have the work done professionally in the future.

Tim and Frank to look into the costs and get approval to use the revenue from the cluster reserves to pay for the work.

Treasurers Report:

Laurie Corky welcomed as the new treasurer by Tim. Laurie thanked audit committee for their extensive work. Laurie has attempted to clear up complicated problems associated with unpaid payments of dues from previous year and new cluster members .

For consistency purposes a motion was moved that all current late fee payments be waived, seconded and passed unopposed.

Laurie stated that she does not mind being responsible for the quarterly reminders in the future.

Laurie and Frank will review accounts and also discuss opening electronic accounting for auto payment of contracts.

Tim brought up the matter of quarterly dues and the 18% effective interest rate on quarterly payments. Tim suggested abolishing quarterly payments effective in 2005 to relieve the administrative burden for the voluntary treasurer.

Tim suggested posting a letter to state that the board is considering eliminating the quarterly fee schedule. Erik to formulate letter.

Grounds Committee Report

Pat Lenz reports that 25 extra barberry plants are required to replace dead plants. These will be replaced in the spring in the next contract with Jim Cole.

The matter of cut down trees that were not hauled needs to be discussed with contractor and needs to be amended in the next contract.

Committee reminded that permission is required from the Reston Association before trees are removed.

New Business.

Pat Lenz raised concern over the exterior of houses in the cluster. Some houses need repair. Committee noted that approval must be sought from neighboring households and the Reston Association before changes are made to the exterior of homes.

Pat would like to have cluster color palette reviewed.

Members agreed that letters need to be posted to certain homeowners to maintain the integrity of the properties.

Tim suggested that cluster meetings could be held bimonthly after January 10, 2004

Tim reported that the budget must be ready for the Special Cluster Meeting in March 2004.

Location of 10 January 2004 Cluster Meeting, 10.00am

Venue: Laurie and Jack Corky
1658 Waters Edge Lane
Reston VA

Motion to Adjourn, seconded.

Meeting closed at 11.55am

Minutes submitted by Robyn Spence, January 8, 2004

